

“We are Safe, We are Respectful, We are Responsible....We are the COUGARS”

	<u>Virtual Classroom</u>	<u>Independent Learning</u>	<u>Online Communication</u>
SAFE	<ul style="list-style-type: none"> • Use only school approved meeting sites • Dress appropriately • Have a safe and quiet learning environment 	<ul style="list-style-type: none"> • Report any pop ups or advertisements to an adult • Report to adult if an unknown person tries to chat online 	<ul style="list-style-type: none"> • Be cautious using “reply all”, not to include personal information that would be shared with everyone • Only send content to a known person • Report any problems to an adult
RESPECTFUL	<ul style="list-style-type: none"> • Take turns speaking • Remain in view • Actively participate • Use good manners • Leave on time, when the meeting is over 	<ul style="list-style-type: none"> • Follow directions (seeking clarification as needed) 	<ul style="list-style-type: none"> • Respect office hours • Use respectful and appropriate greetings
RESPONSIBLE	<ul style="list-style-type: none"> • Log in to meetings promptly • Be ready to learn • Use “chat” feature to ask for help or clarification 	<ul style="list-style-type: none"> • Turn in work by the deadline (emailing teacher if there is an issue) • Use email or Google classroom to ask for help 	<ul style="list-style-type: none"> • Check your email and Google classroom regularly • Respond to communication promptly